

ORDINANCE NO. 1694

**AN ORDINANCE TO ADD A PROVISION TO TITLE 4 CHAPTER 2 OF
MANCHESTER MUNICIPAL CODE TO ADOPT AN INFORMATION SECURITY
POLICY**

WHEREAS the City of Manchester maintains well established personnel rules, policies, and regulations, which includes information and computer use policies in separate chapters as set forth in Title 4 of Manchester Municipal Code; and

WHEREAS the Information Systems Committee recommends and the Board of Mayor and Aldermen of the City of Manchester believes it to be in the best interest of the City to adopt an additional “stand-alone” information security policy as directed by Federal and State law.

BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that the Manchester Information Security Policy attached to this ordinance as Exhibit “A” shall become part of the Manchester Code by reference.

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that there be added to Title 4 Chapter 2 of Manchester Municipal Code the following provision:

“4-451. Information Security Policy. An information security policy is hereby adopted for the City of Manchester as contained in an Information Security Program Manual in the office of the Records Custodian of the City of Manchester, Tennessee, which is hereby adopted and incorporated by reference as part of this code and hereafter referred to as the Manchester Information Security Policy. The provisions of this policy shall govern if another portion of this code is in contradiction of the terms herein.”

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that this ordinance shall take effect on and after its publication and passage, the public welfare of the City of Manchester, Tennessee requiring it.

PASSED FIRST READING: May 2nd, 2023

PASSED SECOND AND FINAL READING: June 6th, 2023


Lisa Myers, Finance Director


Marilyn Howard, Mayor